## Criteria for Shareholders to propose Annual General Shareholders' Meeting Agendas

#### and Director Nominee in advance

### 1. Objective

To promote good corporate governance and to encourage shareholders' participation, Kingsmen C.M.T.I. Public Company Limited ("the Company") has given its importance to the principle of good governance and its equal practice to all shareholders. The Company has given opportunities to shareholders in proposing matters which are significant and beneficial to the Company, thus, to be included in the meeting agendas, and/or in nominating candidates for directorship before the Annual General Meeting shall be held on 2024, thus, for the benefits of the Company and shareholders.

### 2. Definitions

"the Company" means Kingsmen C.M.T.I. Public Company Limited

"Board" means the Board of Directors of Kingsmen C.M.T.I. Public Company Limited

"Agenda" means the Agenda of the Annual General Meeting of Kingsmen C.M.T.I. Public

Company Limited

# 3. Qualification of Shareholders to Propose the Agenda and Nominee Candidates

The Shareholders who wish to propose the agenda or a director candidate must be the Company's shareholder holding minimum shares of 0.05 percent of total paid-up share capital either by one or several shareholders combined, and shareholders must have held those shares continuously for at least 6 months by the date the shareholders propose the item on the agenda.

# 4. Proposing the agenda for shareholders meeting

### 4.1 Procedure

The shareholder who possesses qualifications according to section 3 must submit the signed form of agenda proposal for the Annual General Meeting of the year 2024 with related additional documents within the prescribed timeframe.

## 4.2 Proposal that will not be placed on the Agenda

- 4.2.1 A proposal that violates the law, rules, regulations of government agencies or other governing agencies of do not comply with the objective, the articles of association, the shareholders' resolution, or the good corporate governance of the Company.
- 4.2.2 Issues beyond the control of the Company.
- 4.2.3 Issues proposed by shareholders who are not fulfilling the criteria, or do not provide adequate documentation, or the proposal which is not submitted within the submission period.

- 4.2.4 Issues concerning the authority of the Company's management, unless it could potentially cause significant damage to shareholders.
- 4.2.5 Issues which the Company already acts on.
- 4.2.6 Issues which are not beneficial for the Company's operations.
- 4.2.7 Issues which are beneficial only individual or especially groups.
- 4.2.8 Issues which will cause damage to other shareholders.

## 5. <u>Procedure to Recommend Director Candidates</u>

#### 5.1 Procedure

The shareholder who possesses qualifications according to section 3 must submit the signed form of Director Nomination for the Annual General Meeting of the year 2024 to the Board together with the evidence of candidate's consent together with support documents of candidate's qualifications including the education and work experiences (Curriculum Vitae) within the prescribed timeframes.

#### 5.2 Director Oualifications

The candidates for director nominees should possess the following qualifications:

- 5.2.1 Having the qualifications according to the public company act, Securities and exchange act and the good governance of the Company.
- 5.2.2 Being knowledgeable, capable, independent, and resolute with ability to perform director's duties with care and loyalty. Candidates should be able attend the Directors' meeting regularly, study meeting agendas in advance, and productively participate in the meeting in a straightforward manner.
- 5.2.3 Having knowledge in the following fields: the industry, accounting & finance, business management, business strategy, corporate governance, and laws.

## 6. Process to consider shareholders' proposal

The Company secretary will initially review the proposal of the shareholders for the Board's consideration. The Board's judgment for each proposal is final. The steps are as follows:

The proposals approved by the Company's Board of Directors will be included in the agenda of the Annual General Meeting notice. If the proposals are not fully qualified, the Company secretary will notify the Annual General Meeting of the year 2024 with the reason of the board's refusal.

The Company's selection committee will consider qualified candidates with complete, accurate, and adequate evidence and propose these to the board of directors for consideration. The names of the candidates who receive consent from the board of directors will be part of the director's appointment

agenda at the 2024 Annual General Meeting of shareholders. The shareholders whose proposed candidates did not gain the board of directors' consent will receive clarification from the Company on such issue either through appropriate means of communication.

The Company reserves the right not to propose a director candidate to the Election of the Company's directors in case the shareholders do not fill in the form completely or not enclosed evidence of their shareholding completely as instructed by the Company.

# 7. <u>Submission of Proposal</u>

Shareholders are required to submit the proposal and relating documents to the following address:

**Company Secretary** 

Kingsmen C.M.T.I. Public Company Limited

9/19 Moo 7, Lam Luk Ka Leab Khlong 6 Road,

Bueng Kham Proi, Lam Luk Ka, Pathum Thani 12150

# 8. <u>Deadline for proposal submission</u>

From 1 November 2023 to 31 January 2024